

DOE Weekly Field Memo – May 19, 2010

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[Driver Education Program Changes 2010](#)

Audience: Superintendents, Principals, Driver Education Teachers

Read the memo from Commissioner Vilaseca regarding immediate and upcoming changes to the driver education program at <http://education.vermont.gov/new/html/maindept.html#driver>. The department no longer employs a driver education consultant, and the Vermont Higher Education Collaborative (VTHEC) is now the administrator for driver education pre-service, continuing education and re-licensure coursework.

Contacts:

VT Higher Education Collaborative: (802) 498-3350, <http://www.vthec.org>

Department of Education Licensing: (802) 828-2445

Grants, Registration Insurance: Judy Safford: (802) 828-3126, judy.safford@state.vt.us or Tammy

Pregent: (802) 828-0559, tammy.pregent@state.vt.us

Program Approval: Mike Mulcahy at (802) 828-5108, mike.mulcahy@state.vt.us

[Revised Educator and Special Education Endorsement Competencies](#)

Audience: Principals, CTE Center Directors, Teachers, Local Standards Board Members

The Vermont Standards Board for Professional Educators has adopted revisions to the Driver and Traffic Safety Education, Career and Technical Education, and Career and Technical Education Special Needs Coordinator licensing endorsements. The revised endorsements can be found at:

http://education.vermont.gov/new/html/licensing/regulations_endorsements.html#endorsements. Please forward to educators.

Contact: Rebecca Otis at (802) 828-2444 or Rebecca.otis@state.vt.us

[Update: Combined Incident Reporting Software \(CIRS\)](#)

Audience: Principals

A patch for the CIRS application is available by download from the Department of Education Web site. The patch removes the multiple pop-up messages on adding another victim to an incident, and a critical error from the error report on school choice when robbery is selected as the incident type. If you have not already downloaded the original CIRS application, the patch will not be required. The application has been updated with the corrections. The required due date is **July 1, 2010**. To download the patch and instructions or the CIRS application and instructions, visit:

http://education.vermont.gov/new/html/pgm_IT/data_collection.html#cirs

Contact: For software issues contact the Helpdesk at (802) 828-3777. For data questions call (802) 828-3150.

[Local/Regional Standards Boards Spring 2010 Newsletter](#)

Audience: Local/Regional Standards Boards, Educators, Administrators

Review the latest edition of the L/RSB Newsletter for information addressing renewal packets, frequently asked questions about the new criminal record check requirements, Level I renewals, retired educator licenses, professional development and more. The newsletter can be found at:

http://education.vermont.gov/new/html/pgm_prostandards/lrsb/lrsb.html#newsletter.

Contact: Rebecca Otis at (802) 828-2444 or rebecca.otis@state.vt.us

Pre-K Assessment Tool Reporting for 2009-2010

Audience: Superintendents, Public School Principals, Pre-Kindergarten Teachers, Early Essential Education Teachers

There are specific provisions within Act 62 requiring programs to “conduct child development assessments of each child (included in a district’s ADM), using one or more instruments approved by the department of education (DOE) and department for children and families (DCF), at least two times per year, and report the results to the school district by June 30” [refer to Act 62 Sec. 10(7)]. The school district then needs to compile the results for all of the programs it partners with, as well as those it operates directly, and submit the data to the department by **July 15, 2010**. For more information visit http://education.vermont.gov/new/html/pgm_earlyed.html#tool.

Contact: Manuela Fonseca, (802) 828-3850, manuela.fonseca@state.vt.us

Early Education Initiative Grant: Year-End Report

Audience: Superintendents, Special Education Directors, Elementary School Principals, Early Education Initiative Grant Programs, Early Essential Education Teachers

The Early Education Initiative Grant Year End Report is required by each program that receives grant funding and is due to the Early Education Program by **June 30, 2010**. Visit http://education.vermont.gov/new/html/pgm_earlyed.html#final.

Contact: Shirley Rawson, (802) 828-5128 or shirley.rawson@state.vt.us

Directory of Vermont’s Act 62 Prekindergarten Education Programs

Audience: Superintendents, Special Education Directors, Principals, Early Education Teachers, and Essential Early Education Teachers

The Directory of Vermont’s Act 62 Prekindergarten Education Programs includes the center-based and family-based child care programs, privately operated and school operated preschools, and Head Start programs that provide publicly funded pre-kindergarten education. View the directory at http://education.vermont.gov/new/html/pgm_earlyed/prekindergarten.html#prek_directory.

Contact: Manuela Fonseca, Early Education Coordinator, (802) 828-3850 or manuela.fonseca@state.vt.us

FY 2010-2011 BEST/Act 230 Grant Application

Audience: Superintendents, Special Education Directors, Curriculum Coordinators

Act 230 (reauthorized as Act 157) requires that every local school district have an educational support system for children who require additional assistance in order to succeed in the general education environment. Based on the continued successes of the Vermont Positive Behavioral Supports (PBS) effort, the commissioner has designated PBS as the priority area for use of these funds. All BEST/Act 230 grant applications must be submitted by the supervisory union/school district as one application for schools within the union/district and sent electronically with an electronic signature or an e-mail directly from the superintendent of schools. Applications may be submitted immediately but no later than **September 15, 2010**. Visit http://education.vermont.gov/new/html/pgm_ess.html#best_app.

Contact: Sabine Baldwin at (802) 828-0183 or sabine.baldwin@state.vt.us

Reminder: 2009-2010 NCLBA Instructional Paraprofessional Surveys

Audience: Superintendents

The 2009-2010 NCLBA Instructional Paraprofessional Surveys are **due by Tuesday, May 25** from supervisory unions with Title I schools. These surveys were mailed to supervisory unions with Title I schools in mid-April. Instructions and definitions needed to complete the survey are available at <http://education.vermont.gov/new/html/licensing/hqt.html#paraprofessional>.

Contact: Lucinda Morabito at (802) 828-1455 or at lucinda.morabito@state.vt.us.

53rd Annual Vermont School Plant Operation and Maintenance Conference

Audience: Principals, Facility Managers, and School Custodians

From the slate of excellent workshops, to the interesting vendor booths, to keynote speaker Willem Lange, to the continued low registration cost, the 53rd annual conference will be an end-of-the-school-year opportunity for quality professional development for the hard-working caretakers of our school facilities. Workshop topics this year include pest management, security, white roofing, grounds maintenance, asbestos management, lighting retrofits, bleacher maintenance and code compliance and eco cleaners. For a link to conference details, visit <http://education.vermont.gov/new/html/dept/calendar.html#vscma>.

The conference will take place June 24-25, 2010 at the Hartford High School, White River Junction, VT.

Weekly Field Memo is Online!

The DOE Weekly Field Memo is archived on the Department of Education Web site at http://education.vermont.gov/new/html/dept/field_memo.html. Field Memos and the corresponding attachments are available for download. For Field Memo information three months or older, or for other questions, please contact Jill Remick, communications director, at (802) 828-3154 or jill.remick@state.vt.us.

FOR MORE INFORMATION:

For the Department of Education Web site see: <http://education.vermont.gov/>. For upcoming events or professional development opportunities, see the DOE Calendar of Events located at: <http://education.vermont.gov/new/html/dept/calendar.html>.

Main Department Line: (802) 828-3135

NOTE: For comments or questions specific to the messages above, please contact the person listed. DO NOT reply to this message.

This Field Memo is posted weekly by the Department of Education to better organize our e-communications to the field. There may be times when separate messages from the department will still be sent.